

# CALL NUMBERS

Revised January 2010

Call # Prefix	How to Process after Prefix	Description
ART	1st 3 letters of Artist's initials	Art Prints
BR	1st 3 letters of Author's last name	Beginning Readers
CD MUS		Music CD
(Bk with CD)	(see Bk/CD directions) bk call # followed by CD	book with CD
DVD	Dewey #, 1st 3 letters of Producer	Digital Video Disk
E	1st 3 letters of Author's last name	Everyone picture books
EQU	(see Equipment call # sheet)	Equipment
FIC	1st 3 letters of Author's last name	Fiction
GAM	1st 3 letters of name of game	Games
KIT	Dewey # followed by 1st 3 letters of title	Mixed materials
MAG	(see Magazine instructions)	Magazines
MAT	(as media specialist instructs)	Math Lab
SCI	(as media specialist instructs)	Science Lab
PRO	Dewey #, 1st 3 letters of Author	Professional Teacher's library
VID	Dewey #, 1st 3 letters of Producer	Video tapes
920	1st 3 Letters Author's Last name	Collective Biography
921	1st 3 letters biographee's name	Individual Biography
SP (Spanish) etc.	(Depends on size of collection, ask specialist)	Foreign Language
Do not use:		
PB		
REF		
SC		
Please follow these directions even if you see other call numbers used in Destiny.		
We are in a conversion stage. All schools are becoming standardized.		
Please talk to your media specialist for any area on which you have questions.		

As of January 2010 every school will use these Call Number Prefixes.  
 Pay particular attention to VID and PRO.  
 Do not change previous cataloging.