

Parts of a Book

<i>Skills Category</i>	Parts of a Book
<i>Grade Level</i>	2nd
<i>Time Required</i>	10 -- 12 minutes
<i>Objectives</i>	Students will identify the title, author and illustrator on the cover of a book. They will understand the organization and use of a book's title page, table of contents, glossary and index.
<i>Materials Needed</i>	Laptop, data projector and screen. PowerPoint: "Parts of a Book"
<i>Preparation</i>	Run the PowerPoint presentation until you are comfortable showing it to students.
<i>Procedure</i>	As you show the PowerPoint presentation, be prepared to allow students time to answer the questions located on the slides. Reinforce student learning by using the terms "title page," "table of contents," "glossary," and "index," when assisting students with research in the media center. Let the teacher know that the students in her/his class have been taught what these terms mean and have been shown examples of each.